



Ephraim City Library Code of Conduct

PURPOSE:

This Code of Conduct is to ensure that everyone who comes into the library enjoys a safe, welcoming, and barrier-free environment. We ask that all people who visit the library follow the rules and show respect to the facility, its resources, and all other people in the library, whether staff or patrons. It is the **right** of everyone to enjoy their time at the library. To this end, it is the **responsibility** of everyone to observe the following policies.

POLICIES:

Legality & Safety:

- Patrons must comply with all federal, state, and local laws, including copyright law.
- Please refrain from any behavior that jeopardizes the health, safety, or well-being of anyone using the library. Including, but not limited to, running, fighting, verbal abuse, profanity, acts of vandalism, sexual misconduct, etc.
- Patrons must follow the library's established computer and internet policies.
- Please keep all entries and exits clear. Leave bikes, scooters, skateboards, etc. outside of the library. If you are not using your stroller, leave it outside also.
- The elevator is intended for those who are unable to use the stairs. Please keep it available for those who need it. Also, no unattended children on the elevator.
- For the health and safety of our patrons, possession, use, or consumption of alcohol, illegal drugs, or tobacco, inside the library or within a 25-foot perimeter of the library doors, is prohibited.
- Firearms policy...

Courtesy & Cleanliness

- We ask that all patrons dress appropriately, including wearing shoes.
- Please use the bathroom appropriately. No bathing. No shaving. Not a laundry.
- While we prefer no food or drink in the library, we understand that there are times when it is necessary and/or appropriate. Please keep things clean and dispose of wrappers, containers, and crumbs. Leave the library better than you found it. Be especially careful around computers and books.
- Out of courtesy to staff and patrons, please use headphones for all audio and video devices and please keep the volume low.
- Please set your phone to silent or vibrate while in the library. If you must take or make a call, please keep it short. If your call requires a longer conversation, please step outside.
- Please keep your conversations at a library-appropriate volume.

Minors:

- Because we care about the safety and well-being of our patrons, especially our youngest patrons, we ask that a parent/legal guardian keep their young children within sight and ensure that they follow all library policies.
- Children of sufficient age and maturity may use the library on their own. However, parents/legal guardians are still responsible for the actions and well-being of their children.
- If younger children are unable or unwilling to follow library policies, we will attempt to contact a responsible adult and request that they join the child at the library or pick them up.
- Older children who violate library policy may be asked to leave.

PROCEDURES: